



Henbury, Brentry & Southmead Neighbourhood Partnership
Tuesday 27th September 2016

Report of: Keith Houghton, Neighbourhood Partnership Co-ordinator.
Title: Henbury, Brentry & Southmead NP Business Activities Report
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Recommendations:

1. The NP is asked to note the Wellbeing Fund balance available for 2016/17(**1.1**)
2. The Neighbourhood Committee (NC) is asked to approve the recommended Southmead Wellbeing funding allocations in **para 1.2.3a**; to approve the recommended Henbury/Brentry Wellbeing allocations in **para 1.3.3a** and to approve the recommendations not to fund the application set out in **para 1.4** and the recommendation to seek more information with a view to considering the application in December
3. The NC is asked to agree a final date/time for the Governance and NP development event (**Item 2**)
4. NP is asked to note the timetable for Sth Glos traffic modelling which impacts on the setting-up of the next Traffic & Transport sub-group and the consequent recommendation of a December sub-group meeting (**Item 3.3**) and the update on Highways spend on Southmead Hospital S106 (**Item 3.4**)
5. The Neighbourhood Committee (NC) is asked to approve the allocation of £5,000 from CIL monies to support purchase of equipment by H&BCC to run a Community Centre service at the Henbury Centre (**Item 4**)
6. The NC & NP to note the latest S106 contributions and the latest statement on Community Infrastructure Levy (CIL), including the new contributions (**Items 5.1 & 5.2**)
6. To note the legal information in **Item 6**: due regard to Public Sector Equality Duty

Item 1: Wellbeing Fund Decisions

The NP agreed at its meeting on 28th March 2016 to retain a Wellbeing Fund of £20,000 from its Neighbourhood Budget for 2016/17

1.1 2016/17 Wellbeing Balance:

		Running Total
Devolved budget for 2016/2017	£20,000.00	£20,000.00
£ underspend from 2015/16 Budget	£951	£951.00
Total 2015/16 available:		£20,951.00
£ allocated 28 th June	£6,730	£14,221

Divided as follows:

Ward	Amount	Running Total
Southmead	£10,742	
£ allocated 28th June	£3,035	£7,707
Henbury/Brentry	£10,209	
£ allocated 28th June	£3,695	£6,514

1.2 Southmead Wellbeing Fund recommendations:

1.2.1 The Southmead Steering Group Wellbeing Assessment Panel met on 31st August 2016. Declarations of interest were declared as appropriate.

1.2.2 The Panel received 6 applications requesting a total of £3,764.70

1.2.3 Recommendation: That the Councillors in the Neighbourhood Committee:

a. approve the recommendation of the Southmead Wellbeing Panel to allocate £2,706 from the 2016/2017 Wellbeing Fund for the applications received as set out below:

ORGANISATION	PURPOSE	CONDITIONS/ NOTES	AMOUNT RECOMMENDED
The Southmead Development Trust	'Blaze' Wellbeing Activity Group - £966 requested	Panel supports activity but encourages applicant apply to other funding sources	£600
Working In Southmead for Health	Community Noticeboards - £1,250 requested	Strong support for Community Plan priority	£1,250
Working In Southmead for Health	Southmead Job Club - £496 requested	Panel would have liked more information on the success to date and why the laptops are needed; Want to know how many people obtain jobs/better jobs in report back.	£300
North Bristol Parent Carers	North Bristol Parent Carers Group - £251 requested		£251
BS10 Parks & Planning Group	Responding to planning applications and developments in the area - £305 requested		£305
Total Proposed Allocation			£2,706
2016/17 Funds remaining to allocate			£5,001

1.3 Henbury/Brentry Wellbeing Fund recommendations:

1.3.1 The Henbury/Brentry Wellbeing Assessment Panel met on 31st August 2016. Declarations of interest were declared as appropriate.

1.3.2 The Panel received 8 applications requesting a total of £7,339.42

1.3.3 Recommendation: That the Councillors in the Neighbourhood Committee:

a. approve the recommendation of the Henbury/Brentry Wellbeing Panel to allocate £5,406 from the 2016/2017 Wellbeing Fund for the applications received as set out below:

ORGANISATION	PURPOSE	CONDITIONS/ NOTES	AMOUNT RECOMMENDED
Henbury Village Hall	Audio / Visual facilities for Film Club	Panel would like to see competitive quotes – panel member offered to support using his specialist knowledge	£1,500
Henbury and Brentry Community Council	Henbury Job Club		£500
Henbury and Brentry Community Council	Community Newsletter publication	Panel would like to see articles reflecting the range of different sections of H/B communities; would like information on the revenue income from advertising to support sustainability of the newsletter	£1,500
The Branch Community Church	IMPs Toddler Group	Panel requires evidence to Public Liability insurance to release funding for this work	£700
Henbury Community Art Group	Henbury School Community Art Group	Panel recommends partial support: Panel is keen to support the project: but wants to know how the project will be sustainable; encourage to pursue other funders such as Warburtons & Quartet.	£650
North Bristol Parent Carers	North Bristol Parent Carers Group		£251
BS10 Parks & Planning Group	Responding to planning applications and developments in the area		£305

ORGANISATION	PURPOSE	CONDITIONS/ NOTES	AMOUNT RECOMMENDED
Total Proposed Allocation			£5,406
2016/17 Funds remaining to allocate			£1,708

1.4 Recommendation: That the Councillors approve the recommendations from both Panels not to fund the application received and to follow up the action proposed:

Applications not recommended for funding

ORGANISATION	PURPOSE	AMOUNT REQUESTED	REASON
The University of the West of England	Intervention Initiative- domestic Abuse	£993.40	Panel wants to support Domestic abuse work but was uncertain of the effectiveness of the model proposed in bid; would it get volunteers from the community? Would this equip them sufficiently to achieve the ambitious claims in the bid?
Action proposed:		Recommend to defer to December and set up session (with other North areas?) to get more information from UWE	

1.5 Equalities Duties: The following table sets out the principal benefits to Equalities groups and groups with protected characteristics as described in Section 6 of this report:

PROJECT	CONTRIBUTION TO EQUALITIES
The Southmead Development Trust	Project will include food sharing from different cultures; open to men and women but open to gender-specific working if that is needed to meet different needs; LGBT people on steering group and will advertise in LGBT venues; supporting BME service user with language support if necessary; meets in fully accessible venues; Older people part of target service user group; will advertise via faith venues
Working In Southmead for Health - noticeboards	“ By using appropriate language & images in the material displayed”
Working In Southmead for Health	Will benefit women; young people through apprenticeships; computing support to people who aren't confident with them; access to support to disabled people/people with dyslexia; “inclusive and empathetic atmosphere for all”
North Bristol Parent Carers	Re-imburses travel and childcare costs to enable parents to access; supports young parents/carers and older carers; all venues accessible; supports BME carers already; application if about more outreach to extend service's reach to more communities; will produce information in community languages
BS10 Parks & Planning Group	Group has Equalities & diversity Policy; has worked with young people and older people around planning issues; group says it uses accessibly meeting venues;
Henbury Village Hall	Will reach out to young people via films; films likely to attract older people will be part of programme; anticipate 50% women using service; ‘welcoming to all’
Henbury and Brentry Community Council - newsletter	“ All have the opportunity to access the newsletters”
Henbury and Brentry Community Council – job club	Will benefit women; young people through apprenticeships; computing support to people who aren't confident with them; access to support to disabled people/people with dyslexia; “inclusive and empathetic atmosphere for all”
The Branch Community Church	Committed to non-discrimination; supports women parents, carers; older carers; meets in accessible venue; lone parents encourages; open to all/no faiths;
Henbury Community Art Group	Mothers used group from primarys schools; young people are part of the user group; older people use group – advertised in ‘getting to know you’ group at school. Group making efforts to reach out to BME residents to use the group; open to LGBT people; all faith groups; disabled people already using the group.

Item 2. Refining the NP Plan, 2016/2017 Budget/resource allocation and Fundraiser proposal

2.1 The NPC is contacting NP members to sound out a date to refine delivery of the NP Plan, 2016/2017 Budget/resource allocations and identify priorities to take into the Fundraiser proposal.

2.2. The NPC will bring the most-favoured date/time to the NP meeting for agreement. The NP can then look at a date to meet with Avonmouth & Lawrence Weston NP to consider if and how both NPs might work together to secure a Fundraiser. A&LW NP will be meeting on 22nd October to identify their priorities.

Item 3: Highways Schemes & Traffic & Transport sub-group recommendations

3.1 The Traffic and Transport Sub-Group agreed the following options for a Local Traffic Scheme at its meeting on Monday 6th June:

- Charlton Road pedestrian crossing, including Charlton Mead Drive/Charlton Road parking TRO (if possible)
- Kingsweston/Hallen crossing
- Lyppincourt/Wyck Beck parking restrictions
- Speeding in Brentry Lane

3.2 The key factor which will shape any recommendation which the sub-group brings to the NP for adoption will be which highways mitigations BCC's Highways team will deliver with the S106 contributions negotiated from the South Gloucestershire Cribbs/Patchway New Neighbourhoods development. In addition, the sub-group want to meet again when the **traffic modelling** work being carried out by South Gloucestershire is complete with a view to developing a public meeting to share the options being considered and their impacts on our NP area.

3.3 Timescale for completion of the Traffic Modelling:

Oliver Coltman, City Transport's Strategic Projects Team Manager, has provided the following update on the progress of the traffic modelling and the likely timescale for it being completed:

The preparation of the traffic model for the A4018 is progressing well and we will soon be meeting with the consultants to view a demonstration and confirm the corridor options to be tested. The results of the study are expected in November; the date will be confirmed with the consultants when we meet. I will also find out at what point we will have information that can be shared with the NP. It is my intention to organise a meeting for Councillors and NP reps at which the results of the study will be presented and discussed. This will be when the study is completed, probably towards the **end of November**.

Given this timetable it means that a Traffic and Transport sub-group is probably best organised for **early December**. A public meeting would then need to happen in the New Year, 2017.

That will make it difficult to publish recommendations for decision at the next NP meeting on 13th December as the publication deadline will be 25th November. The next available NP meeting to make a Local

Recommendation: to hold a Traffic and Transport sub-group in partnership with the BS10 Parks and Planning Group in early December 2016 and any Public Meeting around traffic/transport options in New Year 2017

3.4 Update on Southmead Hospital S106:

Oliver Coltman has provided the following update on spend and delivery of Southmead Hospital S106 to deliver cycling/walking improvements and parking mitigations:

Expenditure to date of the S106 funds is £260,691. A further £94,198 is committed to the works undertaken by South Glos Council. This means the amount of s106 unspent is approximately £172,000. Final costs for the parking measures introduced have not all been processed. The Trust has requested the return of any unspent s106 monies.

Item 4: Allocation of CIL request: £5,000 to bury equipment to support the Community Asset Transfer takeover of the Henbury Centre by Henbury & Brentry Community Council

4.1 Henbury and Brentry Community Council (H&BCC) has made a successful Expression of Interest proposal to take over the Henbury Centre, Machin Road to run as a Community Centre. They are currently putting together a Business Plan for submission to the Council prior to a final decision in the Community Asset Transfer process.

4.2 H&BCC is in negotiation with the current lease holders of the Centre, Bristol Charities, around the purchase of existing equipment and furnishings which they will need to equip the Centre, such as all the kitchen equipment (industrial cooker, fridge, cutlery & crockery etc); desks, tables, chairs, office equipment; cleaning and security equipment. The quoted cost of this is **£5,061**. See **Appendix 1** (itemised quote from Bristol Charities to H&BCC for purchase of existing content of equipment in Henbury Centre)

4.3 Rationale: The NP Plan has agreed the following as part of its Vision statement:

- Supporting the effective delivery of the Southmead Community Plan and the Henbury and Brentry Community Plan

4.4 Within the NP Plan the **Community Buildings and Facilities** section contains the following two activity commitments:

- Activity 1: Bring together Bristol City Council, community groups and residents to explore options on how to meet the need for improved community space in Henbury/Brentry
- Activity 3: Support funding bids to bring in funds to improve Community Facilities in Southmead & Henbury/Brentry

The Henbury & Brentry Community Action Plan contains the following clear aspiration:

- The long term goal of the majority of residents is for a bespoke Community Centre. In the survey 72% of residents said they would like a stand-alone community building to be central and accessible to the Henbury and Brentry communities

4.5 The allocation of CIL held by the NP to this purpose fits the conditions for spend of CIL, on the advice of the Jim Cliffe, the BCC Planning Obligations Manager.

4.6 Equalities impacts of this decision: there are no potential adverse impacts on any groups in the community with the protected characteristics set out in the Equality Act 2010. The decision to fund purchase this equipment would enable the H&BCC to maintain the existing quality and level of provision to users of the Henbury Centre. Loss of some elements of the equipment would probably have a negative impact on older and disabled people (eg. loss of cooker/dining tables etc) as it would limit the range of activities which could be accommodated in the Centre and which particularly benefit those groups as this is the most modern and most accessible venue in Henbury & Brentry ward.

Recommendation: That the Councillors in the Neighbourhood Committee approve the allocation of £5,000 from existing CIL funds (see Item 5.2) to support purchase of existing equipment in the Henbury Centre from Bristol Charities to enable the delivery of a Community Centre facility by H&BCC when the lease becomes their's through the CAT process.

Item 5: Latest Devolved Section106 Contributions and Community Infrastructure Levy contributions

5.1. Section 106: The table below sets out the actual S106 funds which remain unallocated for its use. **The NP should note the new S106 contribution of £10,387.90 for Parks/Open Spaces arising from the Charlton Road development and the date limit for its use:**

Henbury & Southmead Neighbourhood Partnership					
Devolved Section 106 monies held as at 31st March 2016					

Permission / Site / S106 Code	Purpose of Contribution	Total devolved contribution value	Date to be Spent / Committed by	Agreed spend by Neighbourhood Committee	Notes - £ remaining
PARKS					
07/01415 - 46 Fonthill Road, Southmead / ZCD...616	The provision of improvements to Parks and Open Spaces within one mile of 46 Fonthill Road	£16,482.17	No Limit	11/10/2012: £9,163.68 of this contribution to be applied to Doncaster Road Childrens Play	

Permission / Site / S106 Code	Purpose of Contribution	Total devolved contribution value	Date to be Spent / Committed by	Agreed spend by Neighbourhood Committee	Notes - £ remaining
				Facilities and drawn down as the scheme progresses	
				12/03/2013: £200 allocated to add to the Clean and Green money already put towards the repair of the S Bench in Southmead	£7,118.49
06/05013 / Former Severn Way Filling Station, Wyck Beck Road, Henbury / ZCD...834	The provision of improvements to Parks and Open Spaces within one mile of the former Severn Way Filling Station	£20,475.78	No Limit	11/10/2012: £14,251.90 of this contribution to be applied to Okebourne Open Space improvements and drawn down as the scheme progresses	
				04/12/2012: £1,900 to install two litter bins on Barnards Park using available Section 106	
				24/09/2013:	£3,823.88

Permission / Site / S106 Code	Purpose of Contribution	Total devolved contribution value	Date to be Spent / Committed by	Agreed spend by Neighbourhood Committee	Notes - £ remaining
				£2400 (from the Section 106 money) to be allocated to fund additional work on the Okebourne Road Open Space Play Area.	
11/00555 / 235 to 241 Charlton Road, Brentry / ...SC32	The provision of improvements to Parks and Open Spaces within one mile of 235 Charlton Road	£10,387.90	No Limit		£10,387.90
Sub-Total					£21,330.27
TRANSPORT					
09/02748 / 115 - 117 Station Road, Henbury, / ZCD...877	The provision and/or improvement and/or maintenance of the following: a) supporting the orbital bus route which passes through the local area b) pedestrian and cycle provisions in the local area c) bus stop infrastructure upgrade.	£11,494.35 *	No Limit	12/03/2012: allocate funding of £3,417.63 to install High Friction surfacing to the Aldi crossing	£8,076.72

Permission / Site / S106 Code	Purpose of Contribution	Total devolved contribution value	Date to be Spent / Committed by	Agreed spend by Neighbourhood Committee	Notes - £ remaining
06/05013 / Former Severn Way Filling Station, Wyck Beck Road, Henbury / ZCD...835	The provision of traffic management and/or highways measures in the vicinity of the former Severn Way Filling Station	£ 31,126.56*	No Limit	24/05/2011: £20,000 allocated to Charlton Lane / Swanmoor Cres mini roundabout, and £10,000 allocated to Knole Lane pedestrian refuge. Funding forms to be completed once scheme implementation becomes imminent.	£15,350.92* Note: due to underspend on Charlton Lane/Swanmoor/Brentry Lane scheme
12/01932 / Brentry Hospital, Brentry Ln, Brentry / ...SC21	The cost of improving facilities for pedestrians and cyclists on Public Right of Way BCC/542 including surface treatment and lighting	£42,618.45	17 Nov 20		£42,618.45
12/01932 / Brentry Hospital, Brentry Ln, Brentry / ...SC22	The cost of works to upgrade the footway on the northern side of Brentry Lane	£15,981.92	17 Nov 20		£15,981.92
Sub-Total					£82,028.01
Total					£103,358.28

Permission / Site / S106 Code	Purpose of Contribution	Total devolved contribution value	Date to be Spent / Committed by	Agreed spend by Neighbourhood Committee	Notes - £ remaining
		*includes interest added on			

5.2. Community Infrastructure Levy (CIL)

6.2.1. The NP should note the new CIL contributions from Brentry Lane and Wyck Beck Road added in May and June 2016.

HENBURY & SOUTHMEAD NEIGHBOURHOOD PARTNERSHIP

CIL monies held - 31 January 2016

Monies to be spent on measures to support the development of the Neighbourhood Partnership's area, by funding:

a) the provision, improvement, replacement, operation or maintenance of infrastructure; or

b) anything else that is concerned with addressing the demands that development places on an area

Date Received	Application	Site Address	Amount
28/08/13	12/05146	515 Southmead Road, Southmead	£997.50
13/06/14	13/02000	Land to rear of 237b Charlton Road, Brentry (1)	£1,479.00
05/09/14	13/05086	2 Chakeshill Drive, Brentry	£539.60
13/10/14	13/02000	Land to rear of 237b Charlton Road, Brentry (2)	£1,479.00

Date Received	Application	Site Address	Amount
14/04/15	13/02000	Land to rear of 237b Charlton Road, Brentry (3)	£2,218.50
22/09/15	14/03086	Former Bourne End PH, Okebourne Road, Brentry	£3,356.62
03/11/15	13/02000	Land to rear of 237b Charlton Road, Brentry (4)	£2,218.50
26/11/15	14/06105	81 Wigton Crescent, Southmead	£1,182.12
22/02/16	13/00292	115 Chakeshill Drive, Brentry	£1,012.50
05/05/16	14/01312	98 Brentry Lane, Brentry	£785.59
17/06/16	14/05109	6 Wyck Beck Road, Henbury	£349.15
Total			£15, 618.08

5.3 Heads up on forthcoming **S106 monies** due in the next **month**:

Source of S106	Ward	Spend Focus	@ £
Brentry Hospital Housing Development	Henbury & Brentry	Improvements to Parks/Open Spaces	@ £58,000
Brentry Hospital Housing development	Henbury & Brentry	Improvements to a local library	@ £20,000

Item 6: Legal Information

When councillors decide how the wellbeing fund (or any other NP Budget) is spent they should have due regard to the Public Sector Equality Duty that applies to all public bodies. This duty is contained in the Equality Act 2010 and came in to force on 6 April 2011. It replaces previous equality duties under the Sex Discrimination, Race Relations and Disability Discrimination Acts.

The duty means that councillors are required to have due regard to the need to:

- Eliminate unlawful discrimination, harassment and victimisation and other conduct prohibited under the Act
- Promote equality of opportunity between different groups
- Foster good relations between people from different groups

The duty covers the following protected characteristics:

- Disability
- Sexual orientation
- Age
- Gender reassignment
- Religion and belief
- Sex
- Race
- Pregnancy and maternity

It also applies to marriage and civil partnership, but only in respect of the requirement to eliminate discrimination and harassment.